

# Instructions for Change of Ownership/ Application for Transfer

This form may be used to transfer shares of common stock ("Shares") of **KBS Growth & Income REIT ("KBS G&I")**. Please read the following important instructions and notices before completing this Form. **If you have guestions**, please call (866) 584-1381.

### **INSTRUCTIONS**

- 1. The term transferor means the party from whom the Shares are to be transferred (the "Transferor"). The term transferee is the party or parties to whom the Shares are to be transferred (the "Transferee").
- If the transfer is due to death, please enclose a copy of the death certificate. If there is an executor of the estate, please enclose a copy of the letters of administration or court appointment of the executor dated within 90 days of the submission of this form.
- 3. If this account involves a custodian, please forward this form to the custodian for its signature with instructions to return it to KBS as indicated below.
- 4. Please send completed Change of Ownership form to: KBS REITs, c/o DST Systems, Inc., PO Box 219015, Kansas City, MO 64121-9015 (regular mail) or KBS REITs, c/o DST Systems, Inc., 430 W. 7th Street, Kansas City, MO 64105 (overnight mail).

#### NOTICES

- 1. Shares may be transferred only by the record owner or by its duly authorized agent or attorney upon (a) completion of forms obtained from KBS, (b) due execution and delivery of such forms and other documents to KBS as KBS may require, and (c) payment in full for the Shares and any applicable transfer fee. The transfer of Shares is subject to all the limitations and restrictions contained in KBS' charter and bylaws, both as amended and restated, and in compliance with applicable state and federal securities laws.
- 2. **No purchase** of Shares shall be made unless the purchaser meets the minimum net income and net worth standards set forth in KBS' charter, generally, either (a) a minimum net worth (exclusive of home, home furnishings and personal automobiles) of at least \$250,000 or (b) a minimum net worth (as previously described) of at least \$70,000 and a minimum annual gross income of at least \$70,000, and, **if applicable**, meets the higher net worth and gross income requirements imposed by the purchaser's state of primary residence as set forth in the current offering document for KBS shares or any supplement thereto.
- 3. With the exception of transfers by gift, transfers by inheritance, intrafamily transfers, family dissolutions, transfers to affiliates and transfers by operation of law (in each case without consideration paid), or transfers of all such Transferor's Shares, no transfer or assignment of Shares may be made such that the Transferor or Transferee would own less than the minimum investment amount specified in KBS' charter or the current offering document for KBS shares or any supplement thereto (generally, \$4,000 for public offerings).
- 4. No transfer or assignment of any Shares may be made if counsel for KBS is of the opinion that such transfer or assignment would be in violation of any federal or state securities or "Blue Sky" laws (including investment suitability standards) applicable to KBS or in violation of KBS' charter.
- 5. No transfer or assignment of any Shares may be made unless the Transferee has paid all reasonable expenses connected with such transfer.
- 6. KBS shall recognize any transfer of Shares properly made as of the close of business on the date recorded by KBS' transfer agent on the books of KBS. Until such time as the properly completed written instrument of transfer and all other required documentation has been received by KBS and recorded on its books, KBS shall be entitled to treat the Transferor of such Shares as the absolute owner thereof in all respects and shall incur no liability for distributions made in good faith to such Transferor.
- 7. A transfer of Shares will terminate the Transferor's participation in KBS' Dividend Reinvestment Plan with respect to such transferred Shares as of the date the transfer is accepted by KBS.
- 8. A transfer of Shares will result in the cancellation of any pending redemption requests.
- KBS will furnish information about the restrictions on transferability of these shares to any Transferor or Transferee on request and without charge. Please mail or deliver such requests to: KBS REITs, c/o DST Systems, Inc., 430 W. 7th Street, Kansas City, MO 64105 or Fax to: (877) 593-1115.





This form may be used by any current investor in **KBS Growth & Income REIT** to transfer Shares.

If you have any questions, please call (866) 584-1381.

1. CURRENT INVESTOR INFORMATION (Investors/Trustees/Author	ized Individuals)				
KBS Account No.	1				
	]				
Investor Name	SSN/Tax ID				
Co-Investor Name	SSN/Tax ID				
ENTITY REGISTRATION* (Trust/Corporation/Partnership/Plan, etc.):					
Registration Title	Taxable ID				
*Documents identifying the name of entity, authorized signers, a	nd signatures are required				
2. SHARE TRANSFER/MINIMUM RETAINED INVESTMENT					
<b>PLEASE NOTE:</b> With the exception of transfers by gift, transfers by inheritance, intrataffiliates and transfers by operation of law (in each case without consideration paid) transfer or assignment of Shares may be made such that the Transferor or Transfered amount specified in KBS' charter or the current offering document for KBS Shares or any offerings).	, or transfers of all such Transferor's Shares, no e would own less than the minimum investment				
For cost basis reporting, please indicate the type of transfer and provide transfer	details where applicable:				
Re-registration Name change, divorce/separation, change to account type, change of custodian, etc.					
Death  Required Documentation: Please include a copy of the death certificate and documentation showing individual(s) authorized to act on the decedent's account. Transfers due to death will be reported according to the date of death indicated on the decedent's death certificate.					
☐ Gift					
Date of gift:					
Transfers processed as gifts will be reported based upon the effective date of the transfer if	a gift date is not provided.				
Cost per Share: \$					
Please indicate the price paid per Share; the transfer cannot be completed without this information.					
Choose one option only:					
Number of Shares to be transferred #					
or					
Percentage of Shares to be transferred					
3. TRANSFER ATTESTATION					
The undersigned (insert the transferor(s) name(s) exactly as title is held to the Shares being	g transferred),				
	whose <b>Social Security</b> or <b>Taxpayer</b>				
	whose docial decurity of raxpayer				
Identification Number(s) is/are	hereby sells, assigns and transfers unto				
(name[s])	whose Social Security or Taxpayer				
Identification Number(s) is/are the Share	es or percentage of Shares referenced under section				



2 above.



### 4. TRANSFEROR SIGNATURES

By executing this Form, the undersigned Transferor(s) represents and warrants that the transfer effected hereby is made in accordance with all applicable federal and state securities laws and regulations. The signature(s) on this Form must correspond with the name(s) in which the Transferor(s) holds the transferred Shares without any alteration or change whatsoever. Additionally, the Transferor, in connection with the undersigned's request to transfer the shares in KBS, hereby represents and warrants to KBS that the following statements are true:

- 1. The Transferor has completed all forms required by KBS.
- 2. The Transferor acknowledges that the Shares were originally purchased for long-term investment.
- 3. The Transferor has agreed upon the requested transfer and agrees that neither KBS nor the Dealer Manager for the sale of Shares by KBS shall be responsible for any loss incurred by Transferor as a result of such transfer.
- 4. The Transferor understands that the transfer may be made only in compliance with KBS' charter and bylaws, both as amended and restated, (including the requirements and restrictions described in the Notices section above) and will not be effective if not in compliance therewith.
- 5. The transfer of the Shares by the Transferor has been made in accordance with all applicable laws and regulations.
- 6. For Transfer on Death accounts, where all account owners are deceased, the beneficiary must sign as transferor.

IN WITNESS WHEREOF, the undersigned has/r	nave executed this T	ransferor Acknowledgement as of the	day of
ALL SIGNATURES MUST BE GUARANTEED B	Y A MEMBER OF AN	APPROVED MEDALLION SIGNATURE GUARANTEE	E PROGRAM
Printed Name of Transferor		Printed Name of Co-Transferor	
Signature of Transferor	Date	Signature of Co-Transferor	Date
Medallion Signature Guarantee Sta	mp Here	Medallion Signature Guarantee Sta	mp Here
Medallion Signature Guarantee - REQUIR	RED	Medallion Signature Guarantee – REQUI	RED
	ed by Custodian/Admir	(required for custodial-held accounts) histrator with a Medallion Signature Guarantee or the Cu hed Signors.	
Signature of Custodian/Administrator	Date	Custodian Stamp Here	

Completed forms should be sent to:

Custodian Authorization Stamp - REQUIRED

Regular Mail Address: KBS Real Estate Investments Trusts, c/o DST Systems, Inc., PO Box 219015, Kansas City, MO 64121-9015 Overnight Mail Address: KBS Real Estate Investment Trusts, c/o DST Systems, Inc., 430 W. 7th Street, Kansas City, MO 64105

Should you have questions, please call (866) 584-1381.

**DO NOT FAX - ORIGINALS REQUIRED** 





This form may be used by the transferee to acquire KBS Growth & Income REIT Shares. If you have any questions, please call (866) 584-1381.

1. INVESTOR INFORMATION (Investors/Ti	ustees/Authorized Individuals)			
Investor Name				
SSN/Tax ID	DOB			
US Citizen US citizen residing outside the US	Foreign citizen country*			
	- reference of the second of t			
Co-Investor Name				
SSN/Tax ID Required	DOB			
$\square$ US Citizen $\square$ US citizen residing outside the US	☐ Foreign citizen, country*			
ENTITY REGISTRATION* (Trust/Corporation/Partner	ship/Plan, etc.):			
Registration Title	Taxable ID			
*Documents identifying the name	of entity, authorized signers, and signatures are required			
Legal Address	City			
	State Zip Code			
Mailing Address	City			
	State Zip Code			
Phone (Day)	Go Paperless! Provide your e-mail address below			
to receive account statements and other investor				
Phone (Evening)	communications electronically**			
Check here if you are subject to backup withholding -	-			
* A U.S. Social Security number or Taxpayer Identification N Aliens must supply a completed and signed original IRS For	umber is required for all entities and authorized signers to open an account. Nonresident m W-8BEN.			
** By providing your e-mail address above, you are electing electronic delivery. KBS will make certain investor communications available on its website at www.kbs-cmg.com and notify you via e-mail when such documents are available. Investor communications that may be delivered electronically include account statements, tax forms, annual reports, acquisition updates, proxy statements and other investor communications. By electing electronic delivery, you agree that you have the appropriate hardware and software to receive e-mail notifications and view PDF documents. You understand you may incur certain costs associated with downloading and printing investor documents. Electronic delivery also involves risks related to system or network outages that could impair your timely receipt of or access to your documents. KBS may choose to send one or more items to you in paper form despite your consent to electronic delivery. You may also request a paper copy of any particular investor document. Your consent will be effective until you revoke it by either changing your delivery preference online at www.kbs-cmg.com, under the Investor Tab or by contacting KBS G&I at (866) 584-1381.				
2. ACCOUNT TYPE (Check ONE box only)	. –			
	orporation <sup>2</sup> U 401K Droporation <sup>2</sup> Traditional (Individual) IRA			
	nership <sup>2</sup>			
	sion Plan <sup>2</sup> SEP IRA			
UGMA: State of	t Sharing Plan <sup>2</sup> ROTH IRA			
	GH Plan <sup>2</sup> Beneficial IRA as Beneficiary for:			
$\square$ Trust <sup>2,3</sup> $\square$ Othe	r <u>-</u>			

(1) All parties must sign. (2) Please attach pages of trust/plan document (or corporate/entity resolution) which lists the name of trust/plan/entity, trustees/officers or authorized signatories, signatures and date. (3) The Certification of Investment Powers for Trust Accounts form may be completed in lieu of providing trust documents.





## 3. SHARE TRANSFER/MINIMUM RETAINED INVESTMENT

**PLEASE NOTE:** With the exception of transfers by gift, transfers by inheritance, intrafamily transfers, family dissolutions, transfers to affiliates and transfers by operation of law (in each case without consideration paid), or transfers of all such Transferor's Shares, no transfer or assignment of Shares may be made such that the Transferor or Transferee would own less than the minimum investment amount specified in KBS' charter or the current offering document for KBS Shares or any supplement thereto (generally, \$4,000 for public offerings).

For cost basis reporting, please indicate the type of transfer and provide transfer details where applicable:						
Re-registration  Name change, divorce/separation, change to account type, change of custodian, etc.						
Death  Required Documentation: Please include a copy of the death certificate and documentation showing individual(s) authorized to act on the decedent's account. Transfers due to death will be reported according to the date of death indicated on the decedent's death certificate. By signing section 8, I affirm that there are no known disputes as to the persons entitled to the distribution of these shares under the non-probate transfer or the amounts to be distributed to each person, and no known claims that would affect the distribution requested.						
☐ <b>Gift</b> Date of gift:						
Transfers processed as gifts will be reported based upon the effective date of the transfer if a gift date is not provided.						
Secondary Market Transfer Cost per Share: \$						
Please indicate the price paid per Share; the transfer cannot be completed without this information.						
Choose one option only:						
☐ Number of Shares to be transferred #						
or						
☐ Percentage of Shares to be transferred ☐ %						
4. CUSTODIAN/THIRD PARTY ADMINISTRATOR INFORMATION						
If the account is held by a custodian, send this form to the custodian for review and approval before submitting to the REIT.						
Custodian/Administrator Name						
Custodian/Administrator Address 1						
Custodian/Administrator Address 2						
Custodian/Administrator City State Zip Code						
Custodian/Administrator Phone No.						
Custodian/Administrator Tax ID						
Investor's Account No. with Custodian/Administrator						

Important Note About Proxy Voting: By signing this Agreement, Custodian/Administrator authorizes the investor to vote the number of shares of common stock of KBS G&I purchased/transferred under Section 3 of this Agreement, that are beneficially owned by the investor as reflected on the records of KBS G&I as of the applicable record date at any meeting of the stockholders of KBS G&I. This authorization shall remain in place until revoked in writing by Custodian/Administrator. KBS G&I is hereby authorized to notify the investor of his or her right to vote consistent with this authorization.





# 5. DISTRIBUTION INFORMATION (Choose one or more of the following options)

							d the sum of the allocations therwise approved by the % of distribution
☐ I prefer to particip	ate in the Divi	dend Reinves	tment Plan, as	described	in the current offering do	cument*	
☐ Send distribution	s via check to	Transferee's h	nome address	(not availab	le without custodial approva	ıl)	
☐ Send distribution	s via check to	alternate pay	ee listed here (	(not availabl	e without custodial approva	d)	
Name							
Address							
City				State		Zip Code	
Account No.							
checking or savings in force until I notify	account <i>(not av</i> KBS in writing tmy account fo	vailable for brok to cancel it. Ir or an amount n	rerage accounts)  In the event KBS  Inot to exceed th	identified l S deposits ne distributi	S to deposit my distributed below. This authorization funds in error into my acon amount of the erroned	will remain count, KBS	% of distribution
Financial Institution I	Name						☐ Checking ☐ Savings
ABA/Routing No.	<u> </u>				Account No.		
* If you elect to participa	ate in the Dividend	d Reinvestment F	Plan, Sections 6 an	nd 7 must be	completed by your financial rep	oresentative.	
6. BROKER-DE	ALER AND	REGISTER	RED REPRE	ESENTA	TIVE INFORMATIO	N	
Broker-Dealer Name							
Representative Nam	е					Rep No.	
Representative's Co	mpany Name						
Representative's Ad	dress						
Rep's City				State		Zip Code	
Rep's Phone No.				Fax No.			
Rep's E-mail Addres	ss			•			
7. FINANCIAL R	REPRESEN <sup>®</sup>	TATIVE SIG	GNATURES	3			
The Transferee's Fina and may lawfully sell maintain records of the years. The undersign concerning the Trans purchase of shares w Shares and other fund (v) have reasonable grounds to believe the applicable to Transfer	ncial Advisor m shares of come e information us ed confirms by feree identified ith the Transfer damental risks r grounds to belie at the purchas ree set forth in t	nust sign below amon stock in sed to determin their signature herein are tru ee; (iii) have a related to the in eve that the True of the Share the current offer	w to complete the the state designed that an investive that they (i) have, correct and divised the Transprestment in the transferee is purces is a suitable ering document,	ne order. The nated as the ment in sha ave reason complete in sferee of all a Shares; (in chasing the investmer, and that T	re Financial Advisor hereber Transferee's legal resideres is suitable and appropable grounds to believe the all respects; (ii) have dil pertinent facts with regary) have delivered the curres se Shares for his or her cut for Transferee, that Transferee is in a financial respect thereto. I understate	ence. The Fin riate for the Tranat the informat scussed such do to the liquiditent offering doorwn account; ansferee meets position to ena	ancial Advisor agrees to insferee for a period of six tion and representations. Transferee's prospective by and marketability of the cument to the Transferee; and (vi) have reasonable the suitability standards able Transferee to realize
Signature of	Financial Repre	sentative	Date		Branch Manager (If required by Brok		Date

Transferee Co-Transferee



# 8. TRANSFEREE SIGNATURES

**TAXPAYER IDENTIFICATION NUMBER CONFIRMATION (REQUIRED):** The Transferee signing below, under penalties of perjury, certifies that (i) the number shown on this Form is his or her correct Taxpayer Identification Number (or he or she is waiting for a number to be issued to him or her), (ii) he or she is not subject to backup withholding either because he or she has not been notified by the Internal Revenue Service ("IRS") that he or she is subject to backup withholding as a result of a failure to report all interest or distributions, or the IRS has notified him or her that he or she is no longer subject to backup withholding and (iii) he or she is a U.S. Citizen unless otherwise indicated in Section 1.

NOTE: CLAUSE (ii) IN THIS CERTIFICATION SHOULD BE CROSSED OUT IF THE WITHHOLDING BOX HAS BEEN CHECKED UNDER TRANSFEREE INFORMATION IN SECTION 1. The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

If the investor signing below is acquiring the shares through an IRA or will otherwise beneficially hold the shares through a Custodian/Administrator, the investor authorizes the REIT to receive (on behalf of the investor) authorization for the investor to act as proxy for Custodian/Administrator. This authorization coupled with the Custodian/Administrator authorization described in Section 4 hereto is intended to permit the investor to vote his or her shares even though the investor is not the record holder of the shares.

Please carefully read and separately initial each of the representations below, as applicable. Except in the case of fiduciary accounts, you may not grant any person a power of attorney to make such representations on your behalf. In order to induce KBS to accept this transfer, I hereby represent and warrant to KBS as follows:

(a)	If the transfer is for value, I have received a copy of the latest offering document, as supplemented	Initials	Initials
(b)	If the transfer is for value, I meet the minimum net income and net worth standards set forth in KBS' charter, and, if applicable, I meet the higher net worth and gross income requirements imposed by my primary state of residence as set forth in the latest offering document for KBS shares or any supplement thereto. I will not purchase additional shares unless I meet the applicable suitability requirements set forth		
	in the latest offering document for KBS shares (as supplemented) at the time of purchase		
( )		Initials	Initials
(c)	I am purchasing the shares for my own account		
(d)	I acknowledge that this is a long-term investment and there is no public market for the shares purchased and or received. Thus, my investment in the Shares is not liquid	Initials	Initials
	and of recorred. That, my investment in the charge to nectiquid	Initials	Initials
(e)	I understand that I will not be admitted as a stockholder until this transfer has been accepted. The acceptance process includes, but is not limited to, reviewing this Agreement for completeness and signatures, conducting an Anti-Money Laundering check as required by the USA Patriot Act and payment of		
	the full purchase price of the shares, if applicable.	Initials	Initials
(f)	I understand that KBS' charter contains restrictions on the ownership and transfer of shares, including restrictions that limit a stockholder's ability to sell his or her shares unless the prospective purchaser meets the suitability standards regarding income or net worth and the transfer complies with the minimum purchase requirements.		
(g)	I understand should funds be available under the Share Redemption Program, we would not be eligible for redemptions for one year from the date of transfer and price thereafter will be based on Transferee's holding period and price of the shares as disclosed in the current plan document for the Share Redemption	Initials	Initials
	Program	Initials	Initials
	ALL SIGNATURES MUST BE GUARANTEED BY A MEMBER OF AN APPROVED MEDALLION SIGNATURE GU	ARANTEE PR	OGRAM
	Printed Name of Transferee Printed Name of Co-Transj	eree	
	Signature of Transferee Signature of Co-Transfer	ге	Date
	Medallion Signature Guarantee Stamp Here Medallion Signature Guara	ntee Stam	p Here
	Medallion Signature Guarantee - REQUIRED Medallion Signature Guarante	e – REQUIRED	





# 9. CUSTODIAN/ADMINISTRATOR AUTHORIZATION (required for custodial-held accounts)

Authorization Stamp accompanied by the Corporate Res	,	trator with a Medallion Signature Guarantee or the Custodian's d Signors.
Signature of Custodian/Administrator	Date	Custodian Stamp Here
		Custodian Authorization Stamp – REQUIRED

## Completed forms should be sent to:

Regular Mail Address: KBS Real Estate Investment Trusts, c/o DST Systems, Inc., PO Box 219015, Kansas City, MO 64121-9015 Overnight Mail Address: KBS Real Estate Investment Trusts, c/o DST Systems, Inc., 430 W. 7th Street, Kansas City, MO 64105

Should you have questions, please call (866) 584-1381.

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